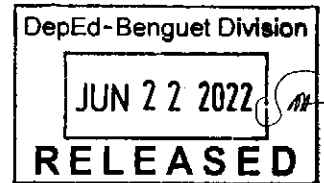




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Benguet

DIVISION MEMORANDUM
 No. 189 s. 2022



TO:

OIC - Assistant Schools Division Superintendent
 CES, Curriculum Implementation Division
 CES, School Governance and Operations Division
 Public Schools District Supervisors
 School Heads of Public Elementary and Secondary Schools
 All Others Concerned

**CORRIGENDUM TO DIVISION MEMO 86 S. 2022 (ENHANCED OFFICE PERFORMANCE
 COMMITMENT AND REVIEW FORM FOR SCHOOL HEADS,
 SCHOOL YEAR 2021-2022)**

1. Following is the revised time table for submission of School Head's OPCR:

DATE/S	ACTIVITY/IES	PERSON INVOLVED
June 27 to July 8, 2022	Accomplishment of Parts 1,2,3,4 and packaging of required MOVs	Ratee
July 15, 2022	Submission of packaged parts 1,2,3,4 and MOVs to the SDO of those who opted not to take the health break	Ratee
July 22, 2022	Submission of packaged parts 1,2,3,4 and MOVs to the SDO of those who opted to take the health break	Ratee
July 25-28, 2022	Presentation of Accomplishment based on OPCR	Performance Management Team and Ratee

2. On the presentation of accomplishments based on OPCR, the following mechanisms shall be followed:
- Strictly, please submit OPCRs on due dates provided.
 - The SDO Performance Management Teams shall visit Districts on specific dates to validate MOVs of OPCR accomplishments.
 - Each Principal, Cluster Head, or Head Teacher (except TICs) shall prepare the presentation and ensure that MOVs for the KRAs are packaged well for easy scrutiny of the SDO PMT Members.
 - For the presentations, School Heads shall only prepare slide presentation of the School OPCR with rating (as submitted to the SDO). MOV shall be scrutinized on the spot by the SDO PMT Members while the School Head is presenting the OPCR.
 - Questions or clarifications may be asked by the PMT as regards MOVs and Rating may be calibrated if necessary.



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3. The table below presents the SDO PMT Members, District they will visit and schedule of visit. All Principals, Cluster Heads, Head Teachers are requested to convene in only one area in the District for the presentation. Bring relevant and packaged MOVs for scrutiny.

TEAMS	MEMBERS	DISTRICT	DATE
1	Carmel F. Meris Jeanette I. Kiong Susan CJ Dawang Annabel B. Dulatre PSDS of District to be visited Guardian EPS of District	La Trinidad	July 25, 2022
		Itogon II	July 26, 2022
		Kibungan	July 27, 2022
		Bokod (Secondary)	July 28, 2022
2	Lucio B. Alawas Florinda C. Pagoy Marylin A. Tolbe Genevieve A. Yog-a PSDS of District to be visited Guardian EPS of District	Tublay	July 25, 2022
		Sablan	July 26, 2022
		Buguias	July 27, 2022
		Bakun (Secondary)	July 28, 2022
3	Rizalyn A. Guznian Merlyn Conchita O. De Guzman Johnson B. Legaspi Elvernice S. Fanged PSDS of District to be visited Guardian EPS of District	Tuba	July 25, 2022
		Atok	July 26, 2022
		Mankayan	July 27, 2022
		Bokod (Elementary)	July 28, 2022
4	Glenn N. Duguis Daniel D. Peredo Francisco V. Bagu-Lo Jr. Marcel S. Codimdim PSDS of District to be visited Guardian EPS of District	Itogon I	July 25, 2022
		Kapangan	July 26, 2022
		Kabayan	July 27, 2022
		Bakun (Elementary)	July 28, 2022

4. Please refrain from giving tokens or preparing a program and welcome tarpaulins for this purpose. Time is of the essence and the focus should only be on the presentation of OPCR and Accomplishments.
5. All other details stipulated in Division Memorandum 86 s. 2022 shall remain.
6. Immediate dissemination and stringent compliance to this memorandum is desired.

GLORIA B. BUYA-AO
 Schools Division Superintendent



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